

## **FOOD COLLECTION AND TRANSPORTATION POSITION DESCRIPTION**

### **FOOD COLLECTION:**

One volunteers are needed on each shift to collect non-perishable food items that patrons will bring with them to the event. In exchange for the food item, the volunteer will give the patron a ticket for a drawing on the basket that will be located in the lobby area.

Volunteers for the first shift should arrive, check in at the volunteer table and **be at their designated stations by 10:00 am**. Please plan to have your lunch when your shift is over.

Volunteers for the second shift should arrive early enough to have their lunch prior to beginning their shift, check in at the volunteer table prior to your lunch and **be at your designated stations by 12:15**. This will allow time to partner with the person that you are scheduled to replace to become familiar with your duties.

Heavy lifting is not required

### **FOOD TRANSPORTATION:**

Two volunteers are needed at 2:30 pm to transport the collected food to the Empty Bowls Office at 7 Rousch Drive, Westover, WV. One to two trucks may be necessary. A dolly will be provided to assist with the move.

Heavy lifting will be involved.

**Political Campaigning: Public charities are prohibited from directly or indirectly participating in, or intervening in, any political campaign on behalf of (or in opposition to) a candidate for public office. Campaigning of any type is prohibited at all of our events including this Annual Luncheon. This includes (but not limited to), T-Shirts which represent a particular candidate or party, distribution of printed material including business cards and general political discussion with the patrons attending this event.**

*Note: All positions at this event are pre-assigned. We ask that you do not bring additional people with you to work at this event. Volunteers are expected to purchase a ticket for the Event if they would like to have soup, bread and/or a bowl.*