



2017 Grant Application
Due Date: March 31, 2017

7 Rousch Drive
Westover, WV 26501
(304) 241-5510
emptybowlsmon@gmail.com

If you receive an Empty Bowls Monongalia award, you will need to supply receipts for food purchased, when requested.

All funds from Empty Bowls Monongalia must be used to purchase food.

Funds awarded by June 30, 2017 must be expended by June 30, 2018.

If you need additional room, please attach a separate sheet of paper and submit it with your application.

IDENTIFICATION

I. Program/Site Applicant Name: _____

II. Name of Individual Submitting Application: _____

III. Title of Individual Submitting Application: _____

IV. Site Mailing Address: _____

V. Mailing Address, if different than site address: _____

VI. Mobile: (_____) _____ - _____

VII. Home: (_____) _____ - _____

VIII. Site: (_____) _____ - _____

IX. Email address of person submitting application: _____

GENERAL INFORMATION (The information requested in this section refers specifically to the program for which you are requesting funding from Empty Bowls Monongalia)

1. Is your program a Weekend Backpack Food Program? Yes No

2. Is your program a Food Pantry? Yes No
3. Is your program a Meal Program? Yes No
4. Is your food pantry or meal program handicapped accessible? Yes No
If no, what accommodation(s) do you make?
5. Is your program under the umbrella of a faith-based organization? Yes No
If yes, please specify: _____
6. What is your Tax ID number? _____
7. Is your program a 501(c)3 organization? (*not required for funding*) Yes No
8. Is your program registered with WV Secretary of State? (*not required for funding*) Yes No
9. Are you required to file a 990? (*not required for funding*) Yes No
If yes, please include a copy of your 990 with this application.
10. What was your total 2016 budget for **food only** for the program for which you are making this grant application? \$ _____
11. Aside from Empty Bowls Monongalia, for the program for which you are making this grant application, what sources of funding do you receive? (i.e. United Way, public donations, government grants, business donations, faith-based organizations, foundations, etc.)
12. Have you seen a change in the average number of monthly recipients in your program over the past year? Please and give examples, if possible.
13. What is your funding request from Empty Bowls Monongalia this year? \$ _____
14. How will you use any funds awarded by Empty Bowls Monongalia? Please be specific.
15. Does your organization have an approved accounting system? Yes No
16. What area of Monogalia County do you serve? (please explain, such as western, northern, southern, eastern, Morgantown, all of the county, etc.)
17. Has your organization changed name/title in the past? Yes No
If yes, did your organization receive funding from Empty Bowls Monongalia under the previous title? Yes No
If yes, please provide the prior organization name/title receiving funding from Empty Bowls Monongalia. _____

FOOD PANTRY applicants answer the following 3 questions

1. How many individuals are fed by your food pantry during an average month?
2. How often is your pantry open to dispense food? Please provide your weekly/ monthly schedule for providing food to your clients on a separate attached sheet.
3. Do you provide food for the following? (Check all that apply & list numbers served)
 - Infants
 - Children
 - Adults
 - Elderly
 - Homeless Individuals
 - Individuals with special dietary needs

MEAL PROGRAM applicants answer the following 3 questions

1. How often do you provide meals?
 - 7 days/ week
 - 5 days/week
 - Weekends only (Sat. & Sun.)
 - Sundays only
 - Other. Please specify: _____
2. How many meals do you provide on an annual basis? Check all that apply and list numbers served beside meal.
 - Breakfast
 - Lunch
 - Dinner/Supper _____
 - School/Work lunches for carry out _____
3. Do you provide food for the following? Check all that apply.
 - Infants
 - Children
 - Adults
 - Elderly
 - Homeless Individuals
 - Individuals with special dietary needs

BACKPACK WEEKEND FOOD PROGRAM applicants answer the following question

1. What schools and grades do you serve?
 2. List the estimated number of backpacks you provided during the year. _____
 3. Do you have plans to expand this program? Yes No
- If yes, please explain.

ALL APPLICANTS — Additional Information

1. Would your organization be willing to sell tickets for our 2018 luncheon? Yes No
2. Do you have a method to pick up food from food donation collections at the Empty Bowls office? Yes No

If Yes, please provide name and contact information for the individual who could pick up the food: _____

3. If you have received Empty Bowls Monongalia funding in the past, please tell us about the differences that funding has made to your program. If possible, please share a story and/or specific comments (on a separate sheet of paper) about how funding has affected your clients. (for privacy reasons, no names of individuals please)
4. Please provide any additional information or comments you feel will support your request for an Empty Bowls Monongalia grant for 2017-2018 on a separate sheet of paper and include it with your application.
5. If your organization has a mission statement and would like it featured on our website if your application is chosen, please include a copy with your application.
6. Please include our organization on your distribution list for newsletters and annual report and any other material, such as a copy of your board of directors and their appointment process, that may be of relevance. You can send this material by mail or submit it via email.
7. If you have questions regarding the application, please contact one of the agency liaison committee members below.

Nel Kimble - Email: nelkimble@yahoo.com or Cell: 304-767-1676

Travis Mollohan - Email: mollohan.travis@gmail.com or Cell: 304-951-7197

**Please mail application to:
Empty Bowls Monongalia
2017-2018 Grant Application
7 Rousch Drive
Westover, WV 26501**

Or you can scan and email it to emptybowlsmon@gmail.com and put “2017-2018 Grant Application” in the subject line of your email.

Or visit our website at www.ebmon.org and click on “Apply” to find an electronic version to complete and submit.